

Additional \$50 fee applies unless ordered online

Unless documents are ordered online at <https://online.dbalawyers.com.au/login> an additional \$50 fee applies per suite of documents.

For a tutorial video see <https://www.dbalawyers.com.au/online-ordering>

When ordering online you receive a quicker turn around and many other benefits, with no compromise on quality.

Order online to receive priority service at <https://online.dbalawyers.com.au/login>

CHANGE OF TRUSTEE OF AN SMSF		<i>Please complete all details in block letters</i>
Firm ordering (if applicable):		
Person ordering:		
Street address:		
Postal address (if different):		
Phone:	Email:	
Tick here <input type="checkbox"/> if we are to invoice the fund's trustee (otherwise, our invoice will be made out to the person ordering)		
Documents will be delivered by email as PDF files	Tick here <input type="checkbox"/> for hardcopy delivery (fee applies)	

NAME OF FUND
Name of SMSF:
Please provide a copy of the current deed which is dated (dd/mm/yyyy):
Was this SMSF established, varied or updated by DBA previously? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please provide deed reference (eg, 1234:176026) (located on front of deed or cover letter): _____ : _____
Unless you specifically instruct us, or we are preparing an SMSF deed update for this SMSF with a full SMSF deed history review (refer to link for SMSF deed history review https://www.dbalawyers.com.au/smsf-deed-history-review/) we will only review the SMSF's most recent governing rules.

CURRENT TRUSTEE DETAILS			
COMPANY TRUSTEE			
Company name:			
ACN:			
Registered office:			
Full names of all directors			
T1		T2	
T3		T4	
T5		T6	
OR, INDIVIDUAL TRUSTEES		Numerous states/territories impose a maximum number of 4 individual trustees. A corporate trustee should be used for SMSFs with more than 4 members.	
T1	Full name:		
	Street address:		

T2	Full name:
	Street address:
T3	Full name:
	Street address:
T4	Full name:
	Street address:

PROPOSED TRUSTEE DETAILS

COMPANY TRUSTEE	If company ordered from DBA, tick here <input type="checkbox"/> (a company form should also be completed)		
Company name:			
ACN:			
Registered office:			
Full names of all directors			
1.		T1? <input type="checkbox"/>	2. T2? <input type="checkbox"/>
3.		T3? <input type="checkbox"/>	4. T4? <input type="checkbox"/>
5.		T5? <input type="checkbox"/>	6. T6? <input type="checkbox"/>

OR, INDIVIDUAL TRUSTEES

1.	Full name:	T1? <input type="checkbox"/>
	Street address:	
2.	Full name:	T2? <input type="checkbox"/>
	Street address:	
3.	Full name:	T3? <input type="checkbox"/>
	Street address:	
4.	Full name:	T4? <input type="checkbox"/>
	Street address:	

MEMBERS

1.	Full name:	T1? <input type="checkbox"/>
	Street address:	
2.	Full name:	T2? <input type="checkbox"/>
	Street address:	
3.	Full name:	T3? <input type="checkbox"/>
	Street address:	
4.	Full name:	T4? <input type="checkbox"/>
	Street address:	

	Street address:	
5.	Full name:	T5? <input type="checkbox"/>
	Street address:	
6.	Full name:	T6? <input type="checkbox"/>
	Street address:	

SPECIAL INSTRUCTIONS	
Note that DBA is not licensed to provide financial product advice under the <i>Corporations Act 2001</i> (Cth).	